

Job Posting – Birth Centre Aides

The Toronto Birth Centre (TBC) provides a unique Indigenous-led, culturally safe and comfortable space for people expecting a normal birth in the care of midwives, and for their support people. The TBC functions 24 hrs/7 days. We are seeking qualified people to work part-time as **Birth Centre Aides (BCAs)**. BCAs report to the Clinical Director, and support all admissions to the Toronto Birth Centre by providing assistance to families and midwives.

HIGHLIGHTED RESPONSIBILITIES INCLUDE:

- Willingness to learn and demonstrate cultural safety skills and core cultural competencies
- Staffing the centre as a team on a 24/7/365 basis to respond to calls from midwives bringing clients to the TBC to give birth
- Communicating respectfully and effectively as part of the BCA team to ensure tasks are completed and issues identified proactively
- Performing room audits to ensure that the birth rooms are ready for use at any time
- Cleaning birthing rooms after each birth, utilizing established Infection Prevention and Control Guidelines
- Assisting midwives, paramedics and families in transfer situations
- Providing administrative and clinical support for midwives as required (eg accessing records and supplies, supporting labouring clients)
- Participating in teaching activities for healthcare students in placements at the TBC
- Carrying out light housekeeping duties in the kitchen and other areas of the centre
- Safe food storage and preparation activities (must have or be willing to take Food Handling Safety Course)

QUALIFICATIONS and EXPERIENCE:

- Minimum High School certificate or equivalent (GED) and two years working experience, OR Personal Support Worker (PSW) or Health Care Aide (HCA) certificate from a recognized post-secondary educational institution.
- Experience working within Indigenous communities
- 2 years' work experience in client-focused settings (e.g. customer service, community agencies, personal businesses)
- Willingness to participate in Indigenous cultural safety training
- Willingness and proven strategies to work a range of shifts: weekend and overnight work will be required – typical shifts are 8 hours long
- Ability to work independently and manage time effectively in relation to multiple tasks
- Ability to remain calm and demonstrate good judgment while working under pressure
- Excellent verbal and written communication skills
- Familiarity with Microsoft Office (Word, Outlook, Excel) is essential
- Must be willing to provide a current “vulnerable sector” Canadian Police Information Centre check

To apply, email your letter of interest and resume to: cd@torontobirthcentre.ca, by **Aug 10, 2020 at 10am**. Please use: **Application for BCA** in the subject line. We may keep an eligible-to-hire list from which to draw candidates for future openings.

The Toronto Birth Centre encourages applications from all qualified individuals, and values a diverse workforce that reflects the communities it serves. Indigenous, Black and Peoples of Colour and all gender identities are especially invited to apply. We thank all interested applicants; however, only those selected for an interview will be contacted.